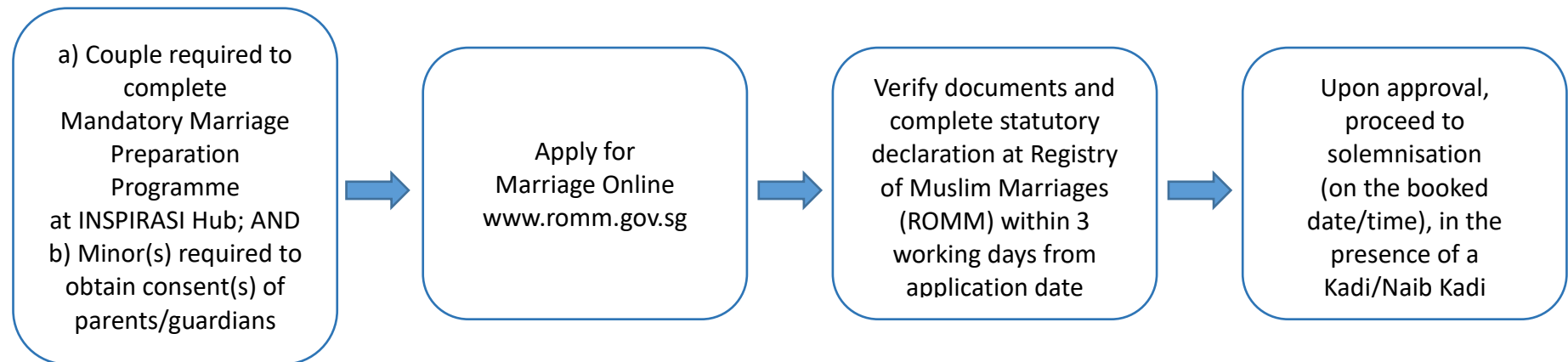


WORKFLOW FOR MINOR COUPLES WHERE AT LEAST ONE PARTY IS 18 TO 20 YEARS OLD (WITH EFFECT FROM 22 OCT 2018)



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**GUIDELINES ON GENERAL CONDITIONS FOR FILING OF MARRIAGE APPLICATION FOR MINOR COUPLES
WHERE AT LEAST ONE PARTY IS BETWEEN 18 TO 20 YEARS OF AGE–
AT LEAST ONE PARTY IS A SINGAPOREAN / PERMANENT RESIDENT**

1. AMENDMENTS TO THE ADMINISTRATION OF MUSLIM LAW ACT (AMLA)

From 22 October 2018, Couples who are minors (i.e. where at least one of them is below 21 years of age) will be required to **complete a Mandatory Marriage Preparation Programme together before they apply for marriage**. They **must** also **obtain** the **consent** of their parents or guardians (as mentioned in the attached Fourth Schedule extracted from the Administration of Muslim Law Act – Annex). This consent is separate from the consent of the bride’s Wali, and does not supersede the Wali’s consent. If consent has not been obtained, couples will not be able to proceed with the application.

Note: “wali” means the lawful guardian according to the Muslim law for purposes of marriage of a woman who is to be married”. Source: Administration of Muslim Law Act, Section 2 (Interpretation).

2. MANDATORY MARRIAGE PREPARATION PROGRAMME

The Mandatory Marriage Preparation Programme is a customised programme for couples who are minors (i.e. where at least one of them is below 21 years of age). Couples can contact and register for the programme directly with the appointed service providers, INSPIRASI Hubs.

INSPIRASI PPIS

Blk 322 Bukit Batok St 33 #01-16 Singapore 650322

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Tel: 6416 3960 or 6416 3961 Email: helpliners@amp.org.sg

Office Hours: Monday – Friday: 9 am to 6 pm

3. APPLICATION

Registry of Muslim Marriages (ROMM) only accepts Internet filing of application for marriage (<http://www.romm.gov.sg>). No other mode of application to file applications for marriage will be accepted. Internet self-help kiosks will be provided for your use at ROMM. For the on-line filing of marriage application, couples are required to:

- a. provide details of the marriage preparation programme, programme dates and serial number of the programme completion certificate and name of service provider
- b. indicate whether wali and parents/guardians of minor couple has consented (if wali/parents/guardian do not consent, to provide reasons)
- c. provide personal particulars, addresses, contact details & emails of parents/guardians/persons whose consent is required of bride and groom who are minor at point of application

4. VERIFICATION OF DOCUMENTS AND STATUTORY DECLARATIONS (VD/SD)

The groom, bride, her Wali (the bride's legal guardian) and parents or guardians (as mentioned in the attached Fourth Schedule – Annex) must report to ROMM within 3 working days from the application date.

For Brides who are Singaporeans/PR or whose Wali is a Singaporean residing in Singapore

If the bride has lost all contacts with her Wali or he is bedridden or is in a rehabilitation centre, her mother or her immediate next of kin, whichever is applicable, needs to be present with the couple.

If the bride's Wali is abroad and is unable to be present for the VD/SD and solemnization, the Wali needs to sign a letter of consent and a letter of authorisation. Please note that the letter of consent must be signed before a commissioner for oaths, whereas, the letter of authorisation (*wakalah*) must be pronounced and signed in the presence of a religious official (from mosques or other religious authorities/ institutions in Wali's area of residence). The bride is also advised to come with her mother or her immediate next of kin, whichever is applicable.

If the groom and/or bride has lost all contacts with his/her parent/guardian, or he/she is bedridden, in a rehabilitative institution or abroad, he/she is advised to come with his/her immediate next of kin, whichever is applicable

A non-citizen who is an existing Work-Permit or ex Work-Permit holder must seek prior approval from the Controller of Work Permits before application can be submitted to ROMM. For further enquiries, please contact the Work Permit Office at 64385122 or you may call in person at 1500 Bendemeer Road Singapore 339946. Alternatively, you may email Work Permit Office at mom_wpd@mom.gov.sg.

5. AGE ELIGIBILITY

The bride and groom must be at least 18 years old.

If a party is below 21 years old, his or her parents or guardians (as mentioned in the attached Fourth Schedule - Annex) must be present to give their consents.

If both bride and groom are below 21 years old, their parents' or guardians (as mentioned in the attached Fourth Schedule - Annex) must be present to give their consents.

6. APPLICATION PERIOD BETWEEN APPLICATION AND SOLEMNIZATION

Application can be made as early as 150 days from the date of solemnization.

7. DOCUMENTS REQUIRED FOR VERIFICATION

All applicants are required to produce the following original documents: -

General documents needed for all nationalities:

- a) Valid NRIC or passport (passport for non-citizens) of the following parties:
 - Groom, bride and Wali
 - Parents/ guardians (as mentioned in the attached Fourth Schedule - Annex)

Note: If your NRIC is lost and you do not have a valid passport, you are required to produce a letter from ICA stating your NRIC number, name, address and date of birth as recorded in your NRIC, affixed with your photograph and duly endorsed by ICA.

- b) Deed poll, if name differs from the name in the NRIC
- c) Proof of adoption, if adopted
- d) Divorce certificate, if divorced
(For computer generated divorce papers, please ensure that it is certified a true copy of the original by the issuing authority)
- e) Death and marriage certificate of a deceased spouse, if widowed
- f) Annulment certificate, if marriage is annulled
- g) Approval letter for polygamous marriage issued by the Kadi, if the groom is married
- h) Conversion card for Muslim Converts
(If conversion is contracted outside Singapore, the certificate should be duly endorsed by Islamic Religious Council of Singapore, MUIS)
- i) Bride's birth certificate if she has lost all contact with her Wali
- j) Rehabilitation visit card if the Wali is in a rehabilitation centre
- k) Authorisation letter (*Wakalah*) or/and consent letter, if applicable
- l) Certificate of completion of the Marriage Preparation Programme
- m) Documents to establish status of the couples' parents or persons whose consents are required (listed in the attached Fourth Schedule - Annex), e.g., separation deed, divorce certificate, custody/guardianship order (if parents are separated or divorced)
- n) Death certificate of parents/guardians (as mentioned in the attached Fourth Schedule - Annex), if deceased

Additional documents for other nationalities:

- a) Letter of approval to marry from MOM, if your future spouse is a work permit or ex-work permit holder
- b) Letter of non-impediment from the local registry of marriages/Islamic bodies for Malaysian, Indonesian and Bruneian citizens (not more than 90 days from date of solemnisation)
- c) Letter issued by the authorities of the country of origin to confirm the marital status, if single (not more than 90 days from date of issuance)

Note: Documents that are not in English / Malay language must be accompanied with its certified translation in English.

8. MARRIAGE APPLICATION FEE

The fee payable is \$120 and payment is by NETS/Cashcard only. ROMM does not accept cash payment. For Internet applications, payment is by credit card only.

9. KADI AND NAIB KADI'S FEES

Couples are advised to reimburse the Solemnizers for their transport expenses and their time spent for the solemnization.

10. SERVICE HOURS FOR VD/SD

Monday to Thursday 8.30 am – 11.30 am & 2.00 pm – 3.30 pm

Friday 8.30 am – 11.00 am & 2.30 pm – 3.30 pm

We are closed on Sundays and Public Holidays.

11. SERVICE HOURS FOR SELF-HELP KIOSK

Monday to Thursday 8.30 am – 4.30 pm

Friday 8.30 am – 11.30 am & 2.30 pm – 4.30 pm

Saturday 8.30 am – 11.30 am

We are closed on Sundays and Public Holidays.

12. ENQUIRIES

For further details, you may wish to visit our website or contact our Customer Service Officers at 63370207.

FOURTH SCHEDULE

SECTION 94B

CONSENTS REQUIRED FOR MARRIAGE OF A MINOR

PART I — WHERE THE MINOR IS LEGITIMATE

*Circumstances**Person or persons whose consent is required*

1. Where both parents are living:
 - (a) if parents living together: both parents;
 - (b) if parents are divorced or separated by order of court or by agreement: the parent to whom the custody of the minor is committed by order of any court or by the agreement, or, if the custody of the minor is so committed to one parent during part of the year and to the other parent during the rest of the year, both parents;
 - (c) if one parent has been deserted by the other: the parent who has been deserted;
 - (d) if both parents have been deprived of custody of minor by order of court: the person to whose custody the minor is committed by order of court.
2. Where one parent is dead:
 - (a) if there is no other guardian: the surviving parent;
 - (b) if a guardian has been appointed by the deceased parent: the surviving parent and the guardian if acting jointly, or the surviving parent or the guardian if the parent or guardian is the sole guardian of the minor.
3. Where both parents are dead: the guardians or guardian appointed by the deceased parents or by the court under the Guardianship of Infants Act (Cap. 122).

PART II — WHERE THE MINOR IS ILLEGITIMATE

*Circumstances**Person whose consent is required*

1. If the mother of the minor is alive: the mother or, if she has by order of court been deprived of the custody of the minor, the person to whom the custody of the minor has been committed by order of court.
2. If the mother of the minor is dead: the guardian appointed by the mother, or by the court, under the Guardianship of Infants Act.

Frequently Asked Questions (FAQs) – AMLA Amendments on Minor Marriages

AMLA Amendments

1. What constitutes a minor marriage?
A minor marriage is a marriage where at least one party is below 21 years old.
2. What are the changes that relate to minor marriages?
There are two changes relating to minor marriages and they are as follows:
 - (i) The couple must complete a Mandatory Marriage Preparation Programme together before they apply for marriage.
 - (ii) The party who is below 21 years old must obtain the consents of his/her parents or guardians (as mentioned in the Fourth Schedule to AMLA - Annex).
3. When will the changes take effect?
Changes to the minor marriage application requirements will be implemented on 22 October 2018.

Marriage application process

4. What is the minimum age for marriage to be solemnised?
The minimum age is 18 years old.
5. My partner is above 21 years old and I will turn 21 years old on the day of my solemnization. Do we still need to file under the minor marriage application?
Yes, you need to file under the minor marriage application if either party is below 21 years old when submitting the marriage application.
6. Can I file a marriage application first and then register for marriage preparation programme?
No. Couples need to complete the marriage preparation programme and then provide details of the programme they attended i.e. certificate serial number, name of service provider and programme dates when filing for marriage application.
7. How soon can I proceed with my solemnization after filing for application?
You can proceed with your solemnization 9 days after filing for application. This is subject to you having completed the Verification of Documents and Statutory Declarations (VD/SD) at ROMM.
8. My partner and I have completed the Mandatory Marriage Preparation Programme for Minor Marriages, what should we do next?
You may proceed to file an application for solemnisation of marriage. ROMM only accepts internet filing of application for marriage (<http://www.romm.gov.sg>). Internet self-help kiosks are available for your use at ROMM.
9. What should I do after I have filed an application for marriage?
The groom, bride, her Wali (the bride's legal guardian) and parents or guardians (for the bride and/or groom who is below 21 years old) must report to ROMM within 3 working days from the marriage application date for Verification of Documents and Statutory Declarations (VD/SD).

10. What happen if I report to the Registry after 3 working days from the application date?
You are advised to report to the Registry early to prevent any delay in processing your marriage application. As there are several processes involved in approving minor marriages, there might be a risk of you not getting the approval before your solemnization date if you report to the Registry late.
11. When can I start filling for an application for marriage?
You can start applying as early as 150 days before your solemnization date.
12. How much is the application fees for minor marriages?
The fee payable is \$120. ROMM only accepts payment by NETS/Cashcard only. For internet applications, payment is by credit card only.

Verification of Documents and Statutory Declarations (VD/SD)

13. Who should attend the Verification of Documents and Statutory Declaration (VD/SD) at ROMM?
The following persons must be present at ROMM for VD/SD:
- (i) Groom
 - (ii) Bride
 - (iii) Wali (bride’s legal guardian)
 - (iv) Parents/ Guardians of the Groom (if the groom is below 21 years of age)
 - (v) Parents/ Guardians of the Bride (if the bride is below 21 years of age)
14. My Wali is uncontactable/ bedridden/ in a rehabilitation centre and is unable to attend the Verification of Documents and Statutory Declarations (VD/SD) at ROMM, what should I do?
The bride’s mother or immediate next of kin needs to attend the VD/SD with the couple. Let the ROMM customer service officer know your situation and we will instruct you further.

Parental consent

15. Do I need consents from parents of both parties or only from parents of the bride or groom who is a minor at the point of application?
Consent is needed from the parents or guardians of the party that is below 21 years old. This consent is separate from the consent of the bride’s Wali, and does not supersede the Wali’s consent.
16. I am below 21 years old. Must both my parents come to give consent?
Please refer to the table below:

Circumstances	Who should give consent?
Both parents are still married together	Both parents
Parents are divorced or separated by order of court or by agreement	The parent to whom the custody of the minor is given to, by order of any court or by agreement. For joint custody cases, both parents of the minor need to give consent.

17. I am below 21 years old and my parents are divorced, can I seek consent from my mother or father only?
For divorced parents, consent must be given by the parent to whom the custody of the minor is given to, by order of any court or by the agreement. For joint custody cases, both parents of the minor need to give consent.
18. I am below 21 years old and both my parents have passed away, who should I obtain consent for my marriage from?
You must obtain consent from your guardian or guardians appointed by the deceased parents or by the court under the Guardianship of Infants Act (Cap.122).
19. I am below 21 years old and was born out of marriage, who should I obtain consent for my marriage from?
You must obtain consent from your mother or the person who had been granted custody of yourself by order of court. If your mother has passed away, you must obtain consent from the guardian appointed by your mother or by the court under the Guardianship of Infants Act.
20. If my partner and I are below 21 years, and I have obtained consent my Wali, can we proceed with the marriage application?
If you and your partner are below 21 years, parents'/guardians' consent must be obtained as well for both parties.

Note: For further details on consents required for marriage of a minor, please refer to the attached Fourth Schedule to AMLA - Annex.

Mandatory Marriage Preparation Programme

21. If the bride and groom are below 21 years, parents'/guardians' consent must be obtained as well for both parties.
The Mandatory Marriage Preparation Programme is a customised programme for couples who are minors (i.e. where at least one of them is below 21 years of age). It comprises:
- **Premarital consultations** for couples who are minors, to better understand, clarify and address any concerns that they and their families may have about the marriage and forming a family. Parents' involvement in these sessions is highly encouraged. The couples and their families will be introduced to the marriage preparation programme as well as other programmes and services provided by the INSPIRASI Hubs to support couples on their marital journey.
 - **Marriage Education Workshops** enable couples to learn essential skills and knowledge to build a strong and stable marriage and family. Key topics include management of household finances, communication and conflict resolution. In addition, parents of the minor couple are highly encouraged to attend parent workshops on providing functional and emotional support for the minor couples.

Through the programme, couples would be able to make informed decisions about the marriage and be better prepared for the adjustments and challenges that they will face in the next stage of their journey.

Workshops for parents/guardians are also provided as they play an important role in supporting the couple who are minors, especially in the early years of their marriage.

22. How do I register for the Mandatory Marriage Preparation Programme for Minor Marriages?
You may contact the following appointed INSPIRASI HUBS for registration.

INSPIRASI PPIS

Blk 322 Bukit Batok St 33 #01-16 Singapore 650322

Tel: 6561 1049 Email: inspirasi@ppis.sg

Operating Hours: Monday – Friday: 9am – 5pm, Saturday: By appointment only

INSPIRASI@AMP

1 Pasir Ris Drive 4 #05-11 Singapore 519457

Tel: 6416 3960 / 6416 3961 Email: helpliners@amp.org.sg

Operating Hours: Monday – Friday: 9am – 6pm

23. How long does the Mandatory Marriage Preparation Programme and how much are the fees?
The programme will take about four to six weeks but the actual length varies from couple to couple. Some couples may require more support via consultation sessions to help them make an informed decision on marriage plans. Couples who are minors do not have to pay for the Mandatory Marriage Preparation Programme. Please contact the INSPIRASI Hubs for more details on the programme.
24. Can I attend any other Marriage Preparation Programme that is provided by other service providers?
No. You and your partner must attend the Mandatory Marriage Preparation Programme provided by the appointed service providers - INSPIRASI Hubs. Certificates obtained from other providers will not be accepted.
25. I am 22 years old and my partner is 19 years old, do we need to attend the Mandatory Marriage Preparation Programme together or only my partner needs to attend?
Both of you need to attend the Mandatory Marriage Preparation Programme together.
26. I am above 21 years old and have previously attended a marriage preparation programme. However, my partner is below 21 years old, do I still need to attend the Mandatory Marriage Preparation Programme again with my partner?
Yes. You have to attend the Mandatory Marriage Preparation Programme and complete it together with your partner who is below 21 years old.
27. I am a divorcee and my partner is below 21 years old, do we need to attend two separate marriage preparation programmes?
In view that your partner is below 21 years old, you and your partner have to attend and complete the Marriage Preparation Programme for Minor Marriages at one of the INSPIRASI Hubs. For *Kursus Memupuk Kasih* (a programme for marriage involving a formerly married party), you and your partner are highly encouraged to attend it.

If you have further queries, please contact ROMM at 6337 0207